

MINUTES OF MEETING OF TUESDAY NOV. 9 / 71

1) committee changes:

- Financial: ed's suggestion -2 people on book-keeping(one apprentice) who are there for a long time eg 4 months
- assessment at end of year & we can't learn all in only 1 month and have 12 people explaining to auditor
  - liz agrees - rotate two people maybe
  - 8 months may be long time for one person and could be alienating
  - suggestion to rotate extra people through the group without responsibilities just to see how it works
  - agreed to have 2 in book-keeping with one as book-keeper and one as apprentice for 4 months
  - this would be a committee within committee, apprentice should do a report every month and spend one month in payroll and purchasing
  - five people in financial and rotation will be determined within financial

Financial comm: liz on payroll  
trudy and mike book-keeping  
diane purchasing  
john rotatee

Operating: steve photo assistant  
winnie expeditor  
mike m on maintenance  
bob as rotatee

Contracts: pete, dan, and rotatee rick

Building: ed

PPE: rod, bill, nick,  
and cindy is floating till she returns

2) cord weekly:

- agreed to typeset at dumont starting nov 22
- diane wondered about political content etc of cord and spoke etc and whether it was worthwhile to take cord if it involves too much unpleasant WORK
- winnie agreed essentially doesn't want to spend all time at dumont
- advantage to having all 3 school papers in that we can attempt to improve them through mutual contact
- copy to come in 11 am wed and tues with a 12 to 16 pager

3) books and reporting:

- open books to be kept in shop
- all responsibilities of committee to be outlined in front of the committee's book

4) frank brayton:

- has many debts and is unhappy in job
- trudy will see if we can help him pay and probably hire him in near future

5) general:

- spoke perforating will be fri night
- scheduling - to be discussed next meeting nov 16
  - agreed to chose 3 shifts at first and then last after everyone had signed up so that a more equal distribution can result
  - possibility of 5 shifts
  - manpower, hiring etc to be discussed tues.
- toronto trips more equally shared to be discussed tues.